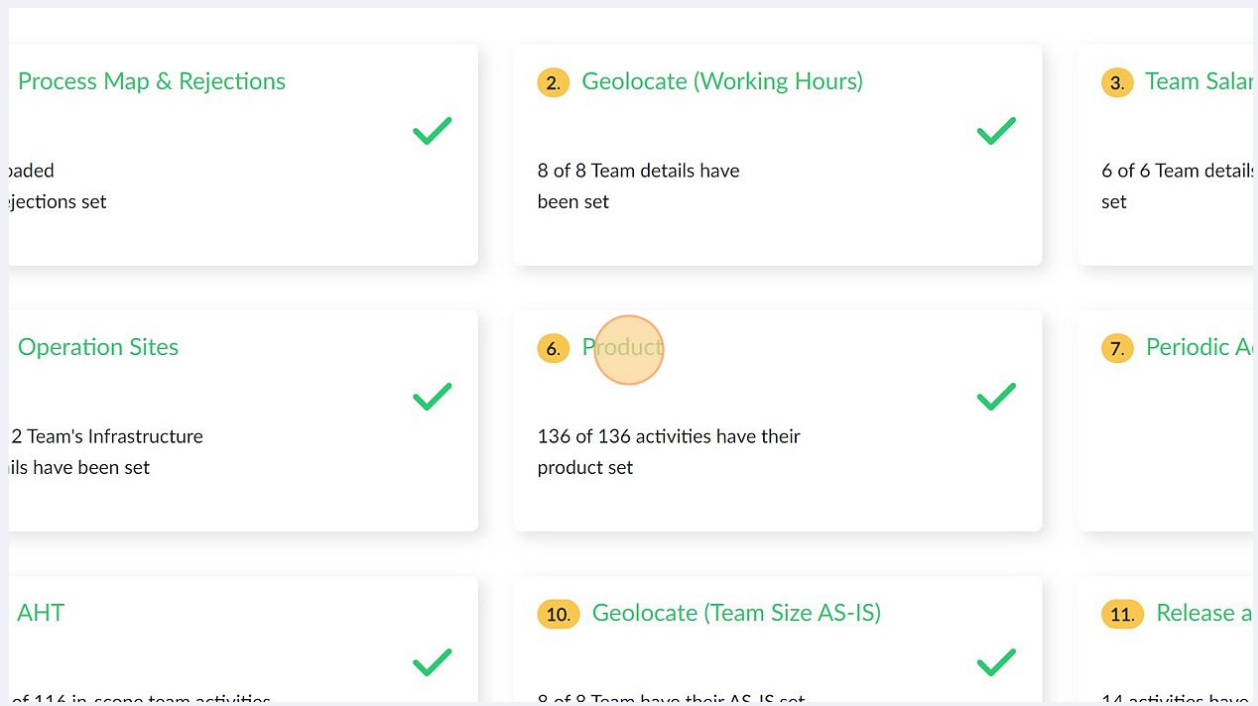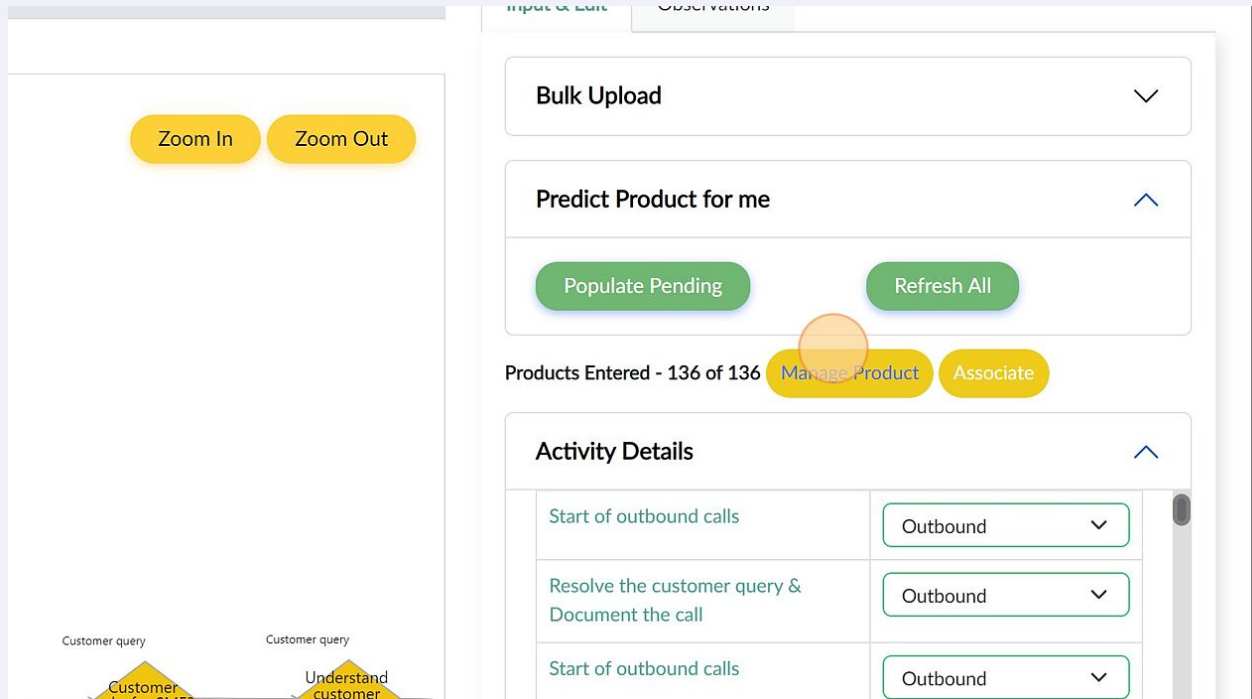# How to upload Products information

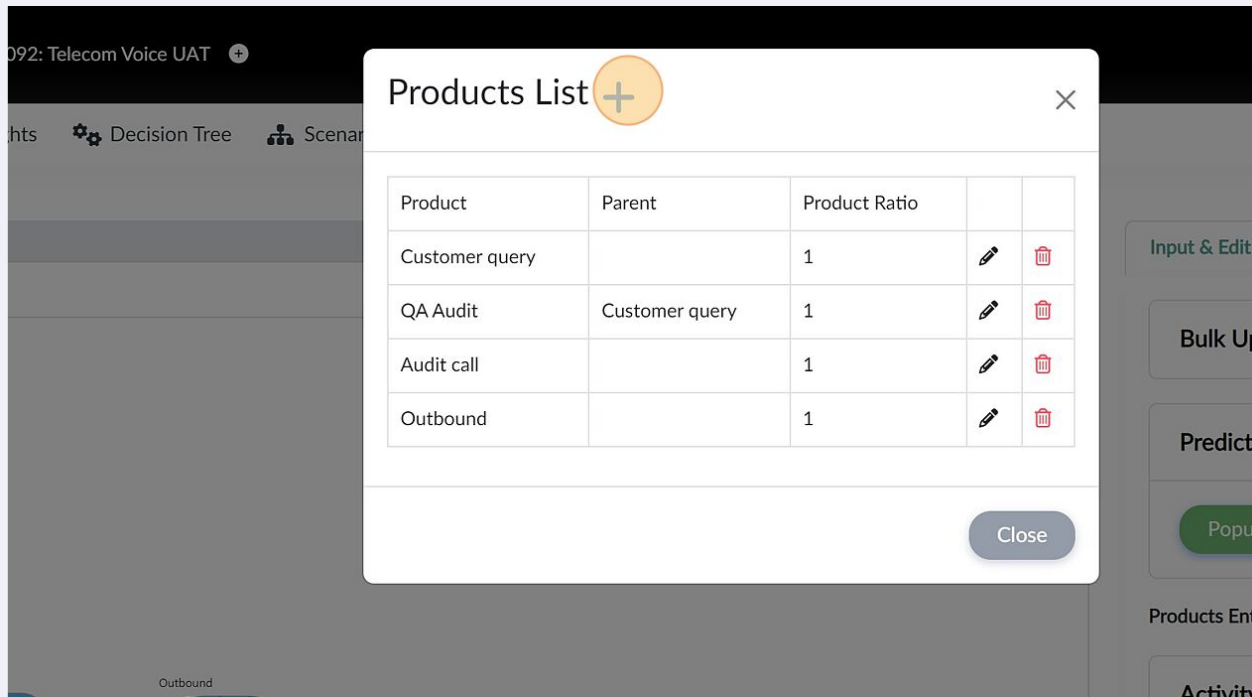**1**   Click "6. Product" from Input Model screen

Process Map & Rejections

>aded
:jections set ✓

2. Geolocate (Working Hours)

8 of 8 Team details have
been set ✓

3. Team Salar

6 of 6 Team detail:
set

Operation Sites

2 Team's Infrastructure
ils have been set ✓

6. Product

136 of 136 activities have their
product set ✓

7. Periodic A

AHT

of 116 in-scope team activities ✓

10. Geolocate (Team Size AS-IS)

8 of 8 Team have their AS-IS set ✓
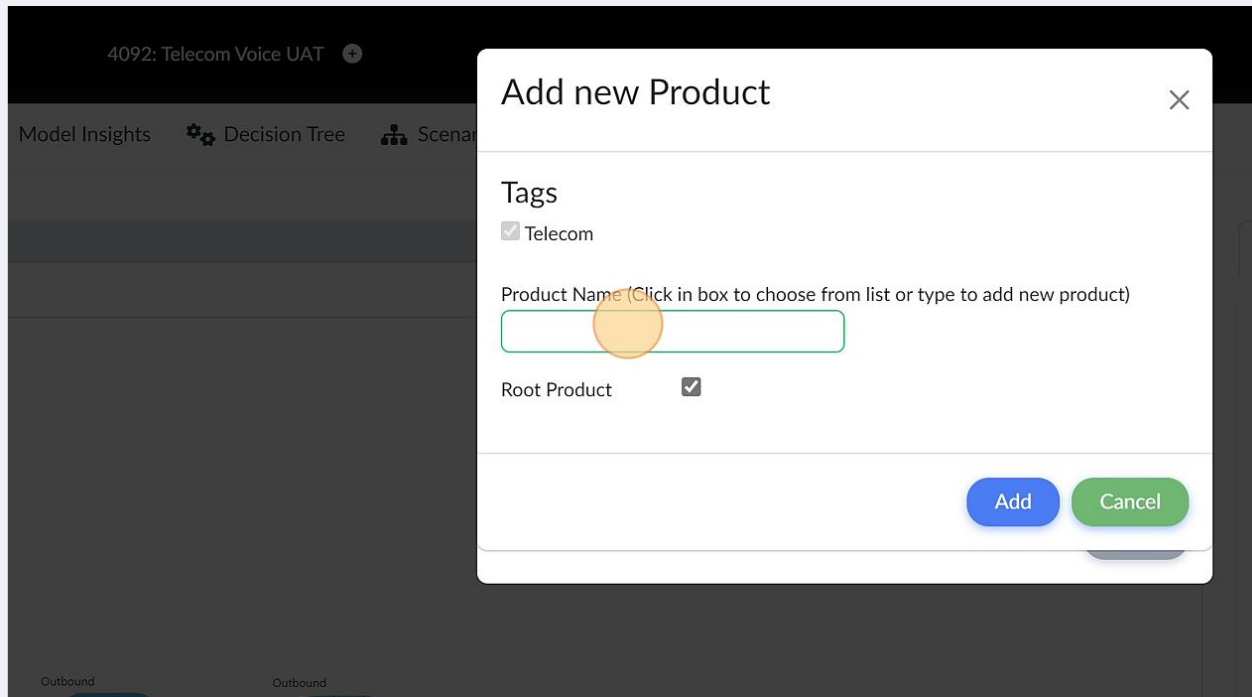
11. Release a

14 activities have
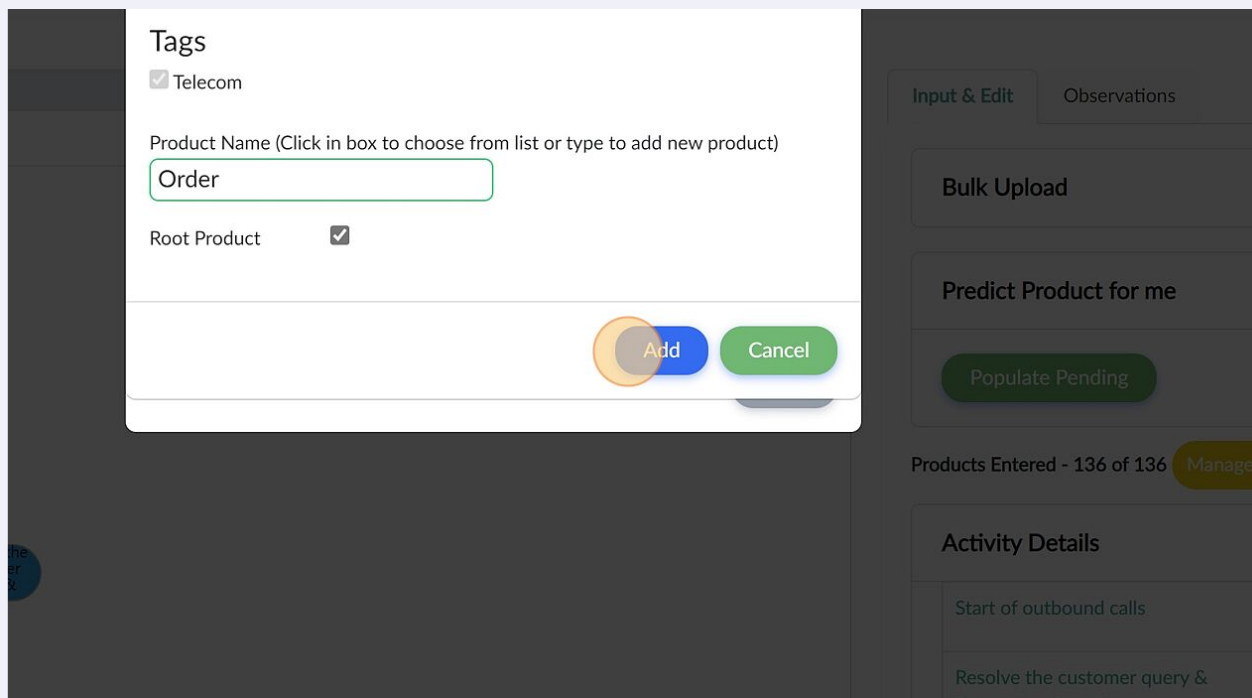
2 To add products, click "Manage Product"

Bulk Upload ⌄

Predict Product for me ⌃

Populate Pending   Refresh All

Products Entered - 136 of 136   Manage Product   Associate

Activity Details ⌃

Start of outbound calls	Outbound ⌄
Resolve the customer query & Document the call	Outbound ⌄
Start of outbound calls	Outbound ⌄

Zoom In   Zoom Out

Customer query   Customer query

Customer   Understand customer

3 Click on the "+" icon to add product

092: Telecom Voice UAT ⊕

hts ⚙ Decision Tree   🔗 Scenar

Input & Edit

Bulk U

Predict

Pop

Products En

Activit

Products List ➕   ✕

Product	Parent	Product Ratio		
Customer query		1	✏	🗑
QA Audit	Customer query	1	✏	🗑
Audit call		1	✏	🗑
Outbound		1	✏	🗑

Close

Outbound

4 Type the name of the product

5 Click "Add". Repeat the same steps to add more products

6 To assign products to an activity, click on dropdown next to an activity and select the relevant product.

Activity	Product
Start of outbound calls	Outbound ⌄
Resolve the customer query & Document the call	Outbound ⌄
Start of outbound calls	Outbound ⌄
Resolve the customer query & Document the call	Outbound ⌄
Start – Auditing by AT&T	Audit call ⌄

Populate Pending   Refresh All

Products Entered - 136 of 136   Manage Product   Associate

Activity Details ⌃

7 You can also use the "Populate Pending" button to let 3-Cubed predict the products for the activities. Please review the products once prediction is complete

Previous Next

Input & Edit   Observations

Zoom In   Zoom Out

Bulk Upload ⌄

Predict Product for me ⌃

Populate Pending   Refresh All

Products Entered - 0 of 136   Manage Product   Associate

Activity Details ⌃

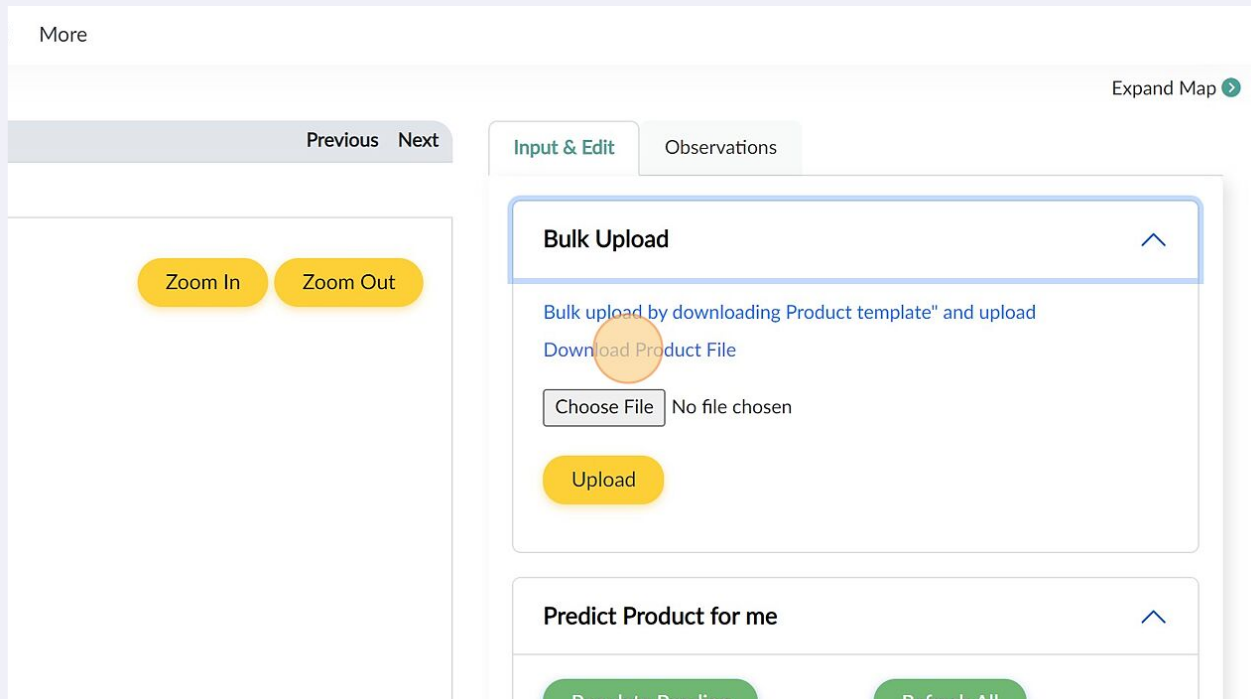| Start of outbound calls	--Select Product-- ⌄
Resolve the customer query & Document the call	--Select Product-- ⌄

8   3-Cubed predicting the products
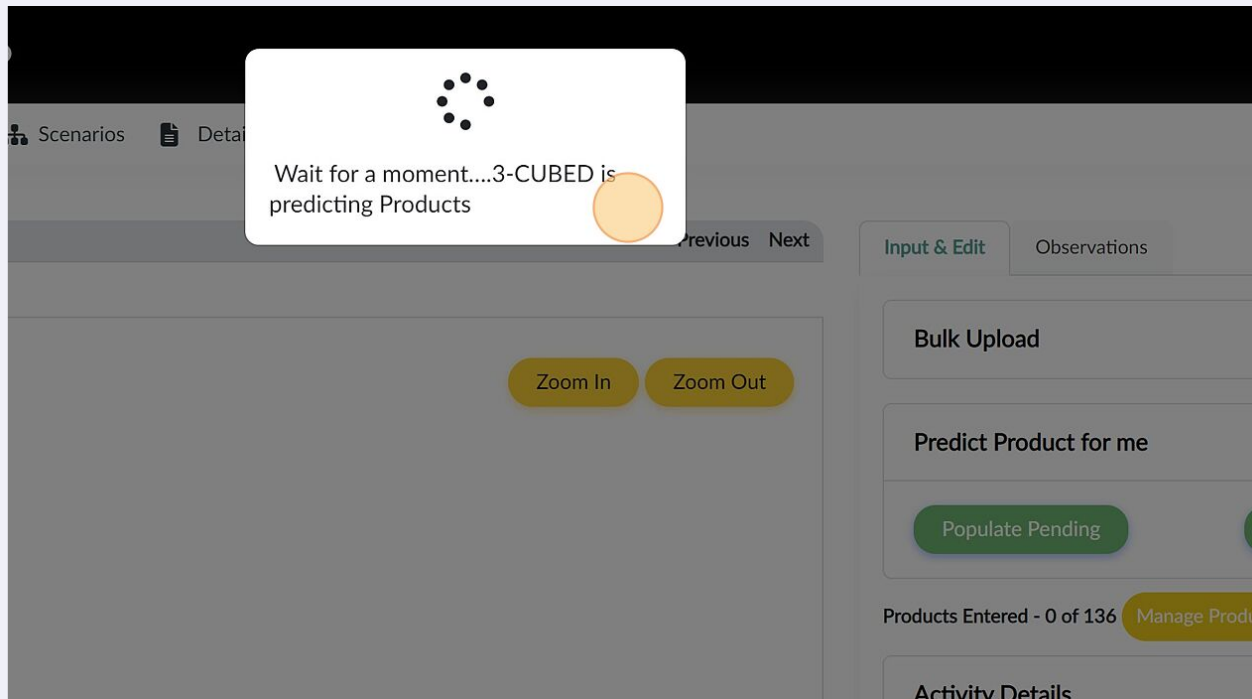
9   Alternatively, the products can be uploaded through an Excel file. Click "Bulk Upload"
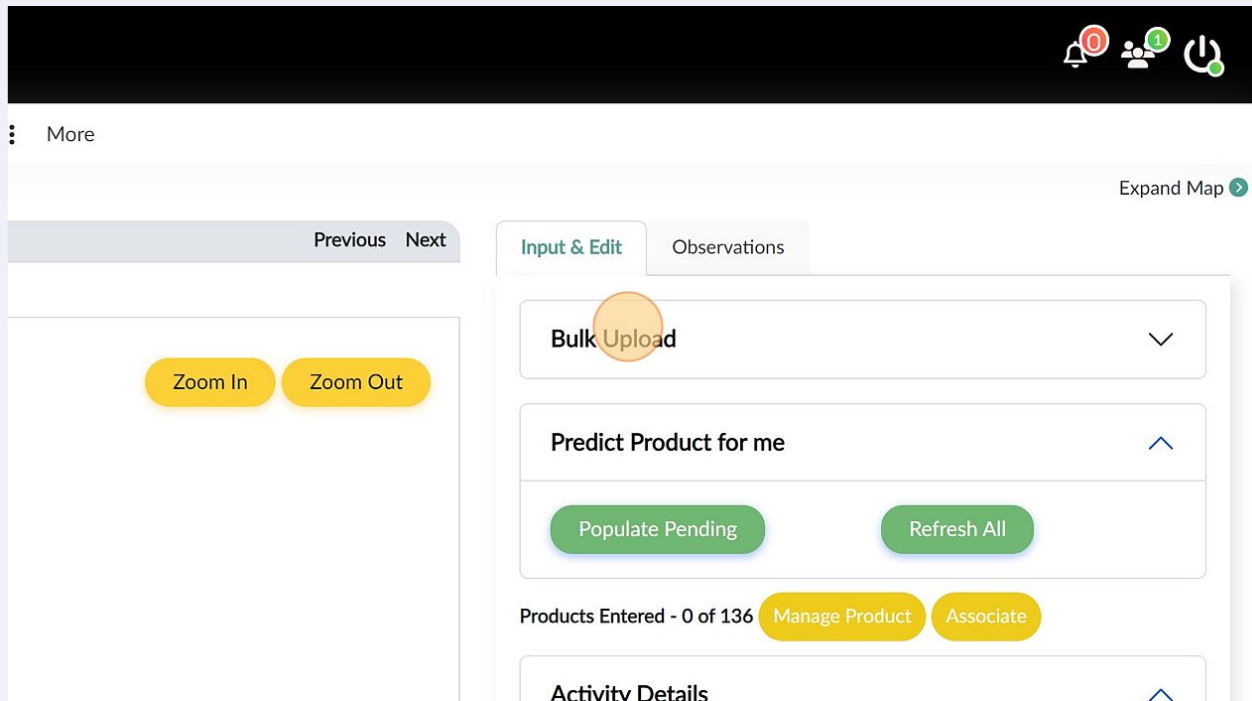
10   Click "Download Product File" and fill the products in the downloaded file

More

Previous   Next

Input & Edit   Observations

Bulk Upload   ⌃

Bulk upload by downloading Product template" and upload

Download Product File

Choose File   No file chosen

Upload

Predict Product for me   ⌃

Zoom In   Zoom Out

---

11   Reupload the same file after saving it

Previous   Next

Input & Edit   Observations

Bulk Upload   ⌃

Bulk upload by downloading Product template" and upload

Download Product File

Choose File   No file chosen

Upload

Predict Product for me   ⌃

Populate Pending   Refresh All

Zoom In   Zoom Out

12 Click "Upload"

Bulk Upload ⌄

Bulk upload by downloading Product template" and upload
Download Product File

[Choose File] No file chosen

(Upload)

Predict Product for me ⌄

(Populate Pending)   (Refresh All)

Products Entered - 0 of 136 (Manage Product) (Associate)

Zoom In   Zoom Out

Customer
asks for SME?   Understand
                  customer

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13 Click "Observations" to review all the information entered abut products. Make changes if required

More

Expand Map ➤

Previous   Next   **Input & Edit**   Observations

Zoom In   Zoom Out

Bulk Upload ⌄

Bulk upload by downloading Product template" and upload
Download Product File

[Choose File] No file chosen

(Upload)